



**Town of Preston**  
**Planning and Zoning Commission**  
**Zoning Campground Renewal Permit Application**

ZP Application # \_\_\_\_\_ Date submitted \_\_\_\_\_ Amount Paid \$ \_\_\_\_\_ Check # \_\_\_\_\_

\_\_\_\_ 1. **Renewal Fee** for the permit shall be a minimum of one hundred dollars (\$100.00), plus one (1) dollar for each additional campsite over one hundred (100) units, including group campsites.

\_\_\_\_ 2. **State fee (all projects): \$60.00**

\_\_\_\_ 3. **Engineering or other consultant fees to be determined**

\_\_\_\_ 4. **Legal notice fee to be determined at the end of the project**

**Name of Campground:** \_\_\_\_\_

**Number of Campground Units/lots:** \_\_\_\_\_

**Campground Address:** \_\_\_\_\_

**Campground Owner Name:** \_\_\_\_\_

**Campground Owner Address** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Cell** \_\_\_\_\_ **Email** \_\_\_\_\_

**Campground Operator Name:** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Cell** \_\_\_\_\_ **Email** \_\_\_\_\_

**Campground Emergency Contact (in the event owner or operator are not available):**

**Name:** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Cell** \_\_\_\_\_ **Email** \_\_\_\_\_

**ZONING PERMIT INFORMATION**

**Owner of Campground must fill-in this section**

I certify that I have reviewed and approved the subject Renewal Permit Application and authorize \_\_\_\_\_ as the Campground Operator  
 Print Name of Campground Owner \_\_\_\_\_  
 Signature of Campground Owner: \_\_\_\_\_  
 Date \_\_\_\_\_

The following information shall be provided as part of the **Renewal Permit**:

1. Plan at a scale of 1" = 100' showing location of campsite, group camp area – including the number of units the area can accommodate, camper units, buffer strips, decks, sheds, roadways, walkways, recreational facilities, restrooms, garbage facilities, dumping stations, parking areas, caretaker units, etc. This map shall be updated every five years unless requested sooner by the ZEO or at the discretion of the campground owner.
2. A letter listing all changes made to the campground that are different from the previous year or an updated map showing the changes at the discretion of the campground owner or ZEO.

Please provide a list of all approved applications for additions, shed or deck to RVs and note whether the addition was completed.

3. A letter from the Campground Operator or owner certifying that no one has stayed at the campground in excess of 30 days from November 1 to March 31.
4. List of caretaker units.
5. Please note that you are responsible to ensure that all campers have an up-to-date fire extinguisher. Information shall be made available to the Fire Marshal upon request.

Check if any music festivals will be held during the camping season. If so, provide a list of music festivals. According to Section 18.11.13 of the Zoning Regulations, the Resident State Trooper shall monitor noise levels for the evening hours (after 6:00 P.M. on Friday and Saturday evenings only) of the festivals. Please provide as an attachment: the name of festival, date, and time. You are responsible to contact the First Selectman at least three weeks prior to the festival in order to schedule the trooper for the evenings of the festivals. In the event the Resident State Trooper is not available or retained, the applicant must retain the services of the Connecticut State Police or a Connecticut Department of Energy and Environmental Protection approved sound tester, as approved by the Town of Preston.

We certify that the information provided is accurate, and will permit the inspection of the campground at any time by those noted below under Town Contacts

Print Name of Campground

Operator \_\_\_\_\_

Signature of Campground

Operator \_\_\_\_\_

Print Name of Campground

Owner \_\_\_\_\_

Signature of Campground Owner: \_\_\_\_\_

Date \_\_\_\_\_

The ZEO shall forward a copy of the renewal permit application and map to the Fire Marshal, Building Inspector, Sanitarian, Director of Health and Town Planner for review and comments prior to the issuance of the renewal permit. If there are any mandated changes by the health, building code, or fire safety code, such changes shall be made to the campground as directed by the Director of Health, Town Planner, Building Inspector, or Fire Marshal.

**Fire Marshal:** Approved \_\_\_\_\_ Deny \_\_\_\_\_ **Required**

Modifications \_\_\_\_\_

Comments \_\_\_\_\_

**Building Inspector:** Approved \_\_\_\_\_ Deny \_\_\_\_\_ **Required**

Modifications \_\_\_\_\_

Comments \_\_\_\_\_

**Town Planner** Approved \_\_\_\_\_ Deny \_\_\_\_\_ **Required**

Modifications \_\_\_\_\_

Comments \_\_\_\_\_

**Director of Health annual registration. This application will be the annual registration for the Health Department.**

APPROVED

DENIED

Director of Health \_\_\_\_\_ Date \_\_\_\_\_

Uncas Health District, Director of Health

**Campground Renewal Permit**

APPROVED

DENIED

Zoning Enforcement Officer

\_\_\_\_\_ Date \_\_\_\_\_

ZEO

**Required Modifications or Conditions**

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**Town Contact  
Information**

**Zoning Enforcement Officer Email:** [building@preston-ct.org](mailto:building@preston-ct.org); **Phone:** 860-887-5581 ext. 115

**Building Inspector Email:** [building@preston-ct.org](mailto:building@preston-ct.org) **Phone:** 860-887-5581 ext. 103

**Fire Marshal, Keith Wucik, Email:** [firechief@preston-ct.org](mailto:firechief@preston-ct.org) **Phone:** 860-917-4900

**Town Planner, Kathy Warzecha, Email:** [kwarzecha@preston-ct.org](mailto:kwarzecha@preston-ct.org); **Phone:** 860-887-5581 ext. 109

**First Selectwoman, Sandra Allyn Gauthier, [allyngauthier@preston-ct.org](mailto:allyngauthier@preston-ct.org) Phone:** 860-887-5581 ext. 105

**Resident Trooper, contact the First Selectwoman's Office**

Zoning Permit Application # \_\_\_\_\_

PLEASE PROVIDE ONE COPY OF THIS APPLICATION TO THE FIRST SELECTMAN'S OFFICE AND ONE TO THE ZONING ENFORCMENT OFFICER

**Town of Preston**  
**Application for Sound Monitoring**  
**Campground Music Festival**

Up to six (6) campground music festivals are permitted each year pursuant to Section 15.11.13. This application shall be submitted three weeks prior to each music festival. All costs for hiring the Trooper shall be paid for by the applicant.

Date: \_\_\_\_\_

Name of Campground: \_\_\_\_\_

Campground Address: \_\_\_\_\_

Campground Owner Name: \_\_\_\_\_

Campground Owner  
Address \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

Campground Operator Name: \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

Campground Emergency Contact (in the event owner or operator are not available):  
Operator Name: \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

Music Festival Name: \_\_\_\_\_

Dates: \_\_\_\_\_

Hours: \_\_\_\_\_

**Description of Music Festival, number of people expected to attend, location of parking for day campers:**

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I \_\_\_\_\_ am aware of the requirements for Music Festivals pursuant to Section 15.11.13 of the Preston Zoning Regulations and agree to comply with said regulations. It is understood that if the festival is in non-compliance that the town has the right to end the festival for said non-compliance and to prohibit any additional permits for music festivals within the \_\_\_\_\_ campground season.

Campground owner

\_\_\_\_\_ Date \_\_\_\_\_  
Signature

Campground operator

\_\_\_\_\_ Date \_\_\_\_\_  
Signature

Approved \_\_\_\_\_ Date \_\_\_\_\_  
First Selectwoman

\_\_\_\_\_ Date \_\_\_\_\_  
Zoning Enforcement Officer

If the resident trooper does not conduct the sound testing, a copy of the sound report shall be provided to the trooper to ensure that said testing was compliant with the DEEP noise standards.

**Campground period:**

For Period of March 1, \_\_\_\_\_

To February 29, \_\_\_\_\_

Permit # \_\_\_\_\_

Paid \$ \_\_\_\_\_

Date \_\_\_\_\_