



Town of Preston
Planning and Zoning Commission
Short-Term Rental - RENEWAL

ZP Application # _____	Date Submitted _____	Amount Paid \$ _____	Check # _____
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Location of subject property _____

Pursuant to Section 16.19.4 of the Town of Preston Zoning Regulations, an annual renewal is required for all Short Term Rentals approved by the Planning and Zoning Commission.

Please enclose the following:

- _____ **1. Copy of Deed (proof of ownership).**
- _____ **2. Payment of \$160.00 (\$100.00 per Section 16.19.4 (a) plus the \$60.00 state fee).**
- _____ **3. Copy of the guest register for the last year, pursuant to Section 16.19.4 (c), for verification that no party has exceeded the permitted stay.**
- _____ **4. Copy of the rental agreement.**

Name of Applicant _____

Telephone () _____ Cell Phone () _____

Address of Applicant _____ Email _____

Property Owner _____

Telephone () _____ Cell Phone () _____

Address of Owner _____ Email _____

Please note the maximum length of stay for guest(s) _____

Please provide the contact person and phone number for 24-hour contact to the Town of Preston staff:

Name: _____

Address: _____

Email: _____

Phone: _____ Alternate Phone: _____

Please provide any information on changes to the STR, such as number of bedrooms, parking area, hours, contact information, etc:



Town of Preston
Application Signatures
And
Permission to Access the Site

All owners of the property must sign the application, unless the property is owned by a corporation, in which case a corporation is authorizing its signature to execute any documents required to be submitted with the application. By signing this application, permission is hereby granted by all owners of the property to file the attached application and authorizes Town of Preston representatives to enter onto the property at any time during the application process or during construction of the project for inspections, and for any other appropriate purposes.

Permits are not transferable unless the new property owner files all required permit transfer documents and/or applications, which are available from the Town Planner.

Applicant _____ **Date** _____

Print name _____

Owner _____ **Date** _____

Print name _____

Owner _____ **Date** _____

Print name _____

Short-Term Rental Agreement Applicant/Owner

To the Preston Planning and Zoning Commission:

As the owner/applicant of the Short-Term Rental, I/we agree to the following requirements outlined in Section 16.19 of the Zoning Regulations:

1. As the owner and applicant (I or we) agree to limiting stay at the property to three (3) weeks in a three-month period by the same party of guests.
2. The property will be kept in a neat and orderly manner, including trash/recycling areas.
3. A contact manager will be provided to the ZEO that will have the ability of addressing any non-compliance issues. In the event the contact manager changes, a new contact will be provided within 24 hours.
4. Any non-compliance issues will be immediately addressed in compliance with Section 16.19.6 of these Regulations.
5. There will be no outdoor events. All activities shall be orderly and considerate of all neighboring properties.
6. Noise levels shall meet the State of Connecticut "Control of Noise" Regulations.
7. There will be no on-street parking.
8. An annual renewal permit will be submitted in accordance with Section 16.19.2 of these Regulations.
9. The ZEO or an agent thereof (such as the Resident State Trooper or Town Planner) has the right to inspect the property at any time. A 24-hour notice will be provided unless there is a complaint of a neighborhood disturbance.
10. A guest register shall be maintained.

_____ Owner Date _____

Print Name

_____ Owner Date _____

Print Name

_____ Applicant Date _____

Print Name

Notary Public Acknowledgement

State of Connecticut, County of New London Seal:

I hereby certify that _____ appeared before me on this
_____ day of 20_____ and signed this in my presence.

_____ My Commission expires on _____

Notary signature

Print name:

If this is a corporation, Corporate Seal is required.