

Preston Planning & Zoning Commission
Regular Meeting
Tuesday, January 24, 2023
Preston Plains Middle School Cafeteria

1. **Call to Order** - RArt Moran called the meeting to order at 7:00 P.M.

2. **Roll Call**

Members

Art Moran, Jr. - Chairman
Richard Chalifoux - V. Chair
Doreen Rankin - Secretary
Denise Beale
Charles Raymond - excused
Mike Sinko
Zach Turner - absent

Alternates

Fred Eddy - absent
Terri Eickel - excused
Vacancy

Kathy Warzecha - Town Planner
Kimberly Lang - Recorder

Also Present

2 members of the public

3. **Quorum met.**

4. **Election of Officers**

Denise Beale nominated Art Moran as Chairman Doreen Rankin seconded the nomination. There were no other nominations for Chairman.

Denise Beale nominated Richard Chalifoux as Vice Chairman Doreen Rankin seconded the nomination. There were no other nominations for Vice Chairman.

Denise Beale nominated Doreen Rankin as Secretary Mike Sinko seconded the nomination. There were no other nominations for Chairman.

Mike Sinko motioned to accept the slate of officers as nominated. Denise Beale seconded the motion. The motion was carried unanimously.

5. **Public Comment** - There was none.

6. **Approval of Minutes**

a. November 22, 2022

The following corrections were noted:

- Page 3, #10 a., 5th line, instead of *holding* it should read - hold
- Page 3, #10 a., 6th line, instead of 2022 it should read - 2023
- Page 4, last paragraph, 1st line, instead of *that towns* it should read - the town

Richard Chalifoux motioned to approve the Regular Meeting Minutes of November 22, 2022 as amended. Denise Beale seconded the motion. Richard Chalifoux, Denise Beale, Doreen Rankin, and Mike Sinko voted in favor; Art Moran abstained. The motion was carried 4-0-1.

b. Special Meeting Minutes December 6, 2022

Denise Beale motioned to approve the Special Meeting Minutes of December 6, 2022 as presented. Mike Sinko seconded the motion. Art Moran, Richard Chalifoux, Denise Beale, and Doreen Rankin voted in favor; while Richard Chalifoux abstained. The motion was carried 4-0-1.

7. Correspondence

- Zoning Bulletin, October 10, 2022
- Zoning Bulletin, October 25, 2022
- Zoning Bulletin, November 10, 2022
- Zoning Bulletin, November 25, 2022
- PZC Annual Report FY 2021-2022
- Approved Budget 2022-2023
- Expenditures to Date

8. Membership -

Art Moran shared that he tried several times to reach out to Sarah to see if she's still interested, but she hasn't returned his calls. Denise Beale suggested Anne Sabrowski, and will try to reach out to her to see if she's interested.

9. Public Hearing - None

10. Old Business

a. Poquetanuck Village Traffic Calming Project

1. LOTCIP update

Kathy Warzecha shared that the revised application was submitted on January 12th. The application was submitted with the SCOGG engineer's recommendation and with the details

that had been suggested. The planned project is now covering a shorter distance and focusing more on the quality of the streetscape. She then reviewed the plan in detail answering questions from the Commission as she described the submitted plans.

2. CIF update

Kathy Warzecha shared that a Community Investment Fund Grant application has been submitted to cover the engineering cost for Phase I and Phase II of the Poquetanuck Traffic Calming Project. Phase I's engineering and design will cost approximately \$275,000; and so that the second phase of the project is shovel ready the CIF grant will cover the cost of the design and engineering of Phase II of the project, which is approximately \$125,000.

b. POCD 2024 Draft

1. Final Survey

Kathy Warzecha reviewed the survey questions with the Commission, during which the questions regarding matching open space funds and a Town Charter were discussed. After which there was a discussion on how best to distribute the survey in order to get a good response to it. It was mentioned that the survey 10 years ago received about 500 responses.

11. New Business

Kathy Warzecha reviewed the Planning and Zoning Commission's budget thus far. She clarified and gave explanations for the various Line Items that make up the budget.

Before the Commission adjourned, members inquired about the ZEO and Building Inspector's positions. Kathy Warzecha shared that Ledyard, Franklin, and Preston will be sharing a ZEO through the SCOGG. Preston will have a ZEO 3 hours a week and if more hours are needed then it can be adjusted. As far as a Building Inspector position that will also be a position through the SCOGG.

12. Adjournment

Mike Sinko motioned to adjourn at 8:00 P.M. Richard Chalifoux seconded the motion. The motion was carried unanimously.

Respectfully Submitted,

Kimberly Lang

Recording Secretary

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Joe Keitz
PRESTON TOWN CLERK