

Preston Housing Authority

11 Lincoln Park Rd. Ext.

Preston, CT 06365

The monthly meeting of the Preston Housing Authority was called to order on Monday, April 9, 2018 at 4:10pm.

In attendance were Dave Goss, Sara Vegliante, and Marie Perrin. Carol Onderdonk, Executive Director, was also in attendance. Leigh Pappas was excused.

The minutes from the March 8, 2018 special meeting and March 12, 2018 monthly meeting were presented. A motion was made to approve the minutes by D. Goss and seconded by M. Perrin. So moved.

BILLS AND COMMUNICATIONS/TREASURER'S REPORT:

C. Onderdonk provided a complete review of the March 2018 receipts and disbursements. A motion was made to accept bills and communications by S. Vegliante and seconded by D. Goss. So moved.

The Treasurer's Report was presented for March.

March 2018

Checking	\$29,759.84
Citizen's CD	\$32,290.98
<u>Dime CD</u>	<u>\$21,924.91</u>
Total:	\$83,975.73

A motion was made to approve the Treasurer's Report by S. Vegliante and seconded by M. Perrin. So moved.

REPORT OF RESIDENT SERVICES COORDINATOR:

Fran Minor reported the craft group is in the process of making 100 birdhouses for the Norwich Veteran Center. The construction of the roof is in process in order to have a hole for candy. These will be Christmas decorations for the Vets. It will take now through Christmas to complete the project. This is also the time for Renter's Rebate applications to be submitted. Wii bowling has taken a break due to not enough interest.

OLD BUSINESS:

Cable charges- Carol contacted Comcast and we are locked into the contract through 2019.

NEW BUSINESS: PHA board members will conduct a patio and apartment inspection of all units on May 14th at 3:30pm.

ACTION ITEMS:

Action items from February: Tax abatement request to town. S. Vegliante composed and L. Pappas delivered a letter for the request on 1/30/18. We are waiting for a response. Carol will follow up.

Emergency exit from Lincoln Park- Two letters have been submitted to the town for this request. First Selectman Congdon recommended we turn this over the Chief Casey. L. Pappas will follow up with Chief Casey. We need to get on the Community Safety Commission's agenda.

Laundry machines- PHA board members have reviewed the current contract with Mac-gray. Due to the potential of increased rates per load with the card format, PHA will be staying with the coin-op machines. The broken change machine will be taken down and will not be replaced. It was also noted that the per load price was locked in with the original contract and has since been increased. Carol will look into.

The brush needs to be cut back again along the water. D. Goss will get a couple estimates.

The base rent increase letter to \$400 for a single and \$425 for a double is set to go out May 1. Existing tenants will not be affected- only incoming tenants.

REPORT OF THE EXECUTIVE DIRECTOR:

Carol has a request from a tenant to remove the stakes from the survey that was done last year. Board members said no. The property goes right up to the yellow house at the entrance. D. Goss recommended putting additional parking if we have the room. Tabled.

The kitchen faucets are all starting to leak. Carol got an estimate for all 40 units to be replaced for \$9000. The board agreed to change them as they go instead.

PUBLIC COMMENT:

It was reported that tenants are driving up to their apartment doors to bring in their groceries and driving on the grass. Carol will call the violating tenant.

A motion to adjourn was made by S. Vegliante and seconded by M. Perrin at 4:49pm. So moved.

Respectfully submitted,

Sara Vegliante
Secretary/ Preston Housing Authority